

CHANGE CONTROL ACTIVITIES SCHEDULE

As Of -- WEEK ENDING 09/27/2002

No.	Item	Start Date	Details	Status	U	Date Ended
01	PeopleSoft - HR Ref: Kari Alverson	Each Friday on PR Check Issue day	ACTIVITY: Update HRSBOX, HRQA, and HRTEST databases throughout the day. LOCATION: N/A IMPACT: These databases will be unavailable during the updates.	Ongoing.		N/A
02	PeopleSoft - HR Ref: Kari Alverson	Monday to Wednesday of each Payroll week	ACTIVITY: Bring down HRPROD Application Server from 10am Monday until 8am Wednesday LOCATION: N/A IMPACT: The server will be unavailable during this period of the <u>Payroll week</u> .	Ongoing.		N/A
03	PeopleSoft - HR Ref: Kari Alverson	To Be Determined	ACTIVITY: Apply patches to the HR Production areas from 7am until 9am LOCATION: N/A IMPACT: The server will be unavailable during this period.	Waiting for the arrival of the next scheduled Start Date.		
04	PeopleSoft - FS Ref: Cheri Detweiler	Each Friday between 1st & 2nd PR Check Issue days	ACTIVITY: Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day. LOCATION: N/A IMPACT: These databases will be unavailable during the updates on those days.	Ongoing.		N/A
05	PeopleSoft - FS Ref: Cheri Detweiler	To Be Determined	ACTIVITY: Apply patches to the FS Production areas from 7am until 9am LOCATION: N/A IMPACT: The server will be unavailable during this period.	Waiting for decision.		N/A
06	Computer Systems Ref: Rich Anderson	Each Sunday between 3am and 9am	ACTIVITY: Perform maintenance and upgrades on network systems. LOCATION: ISD Computer Room. IMPACT: All City network systems will be unavailable during this period.	Ongoing.		N/A
83	Oracle Patch -- Hafnium Ref: Kari Alverson	To Be Announced	ACTIVITY: Apply patch to Oracle database on server Hafnium LOCATION: N/A IMPACT: This database will unavailable during the patch update.	Waiting for Start Date decision.		

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84	GroupWise Client Upgrade Ref: Paul Pedron	Monday, 09/16/2002 thru Friday, 09/20/2002 See "Status"	ACTIVITY: Upgrade GroupWise client to version 6.0.2. LOCATION: <i>City Hall.</i> IMPACT: User will be prompted to install. Approx. 3-5 minutes per machine. May automatically restart during update.	Extended thru Friday, 09/27/2002		
85	GroupWise Client Upgrade Ref: Paul Pedron	Monday, 09/23/2002 thru Friday, 09/27/2002	ACTIVITY: Upgrade GroupWise client to version 6.0.2. LOCATION: <i>RDA / Parks</i> IMPACT: User will be prompted to install. Approx. 3-5 minutes per machine. May automatically restart during update.	Waiting for the arrival of scheduled Start Date.		
86	GroupWise Client Upgrade Ref: Paul Pedron	Monday, 09/30/2002 thru Friday, 10/04/2002	ACTIVITY: Upgrade GroupWise client to version 6.0.2. LOCATION: <i>Convention Center / FAX</i> IMPACT: User will be prompted to install. Approx. 3-5 minutes per machine. May automatically restart during update.	Waiting for the arrival of scheduled Start Date.		
87	GroupWise Client Upgrade Ref: Paul Pedron	Monday, 10/07/2002 thru Friday, 10/11/2002	ACTIVITY: Upgrade GroupWise client to version 6.0.2. LOCATION: <i>Fire / MSC</i> IMPACT: User will be prompted to install. Approx. 3-5 minutes per machine. May automatically restart during update.	Waiting for the arrival of scheduled Start Date.		
89	Zinc Server Ref: Kari Alverson	Wednesday, 10/02/2002 at 6:30am	ACTIVITY: Install a one gigabyte network card into Zinc to increase backup speed. LOCATION: ISD Computer Room. IMPACT: During the install, Zinc will be unavailable for approx 30 minutes.	Waiting for the arrival of the new scheduled Start Date.		
90	Radon Server Ref: Kari Alverson	Thursday, 10/03/2002 at 6:30am	ACTIVITY: Install a one gigabyte network card into Radon to increase backup speed. LOCATION: ISD Computer Room. IMPACT: During the install, Radon will be unavailable for approx 30 minutes.	Waiting for the arrival of the new scheduled Start Date.		

